

MINUTES

Board Meeting NYOS Charter School, Inc.

5/9/19

Call to Order

Upon determining the presence of a quorum, Dr. April Willis called the meeting to order at 6:00.

Name	Office	Present	Absent	Arrived Late	Departed Early
Dr. April Willis	Community Member & Chair	X			
Dr. David Molina	Community Member & Vice Chair	X			
Alyssa Moore	Community Member & Parliamentarian	X			
Natalie Elliott	Secondary Teacher Member & Secretary		X		
Jesus Aguilar	Secondary Teacher Member		X		
Matt Embry	Secondary Parent Member	X			
Donida Garcia	Elementary Teacher Member	X			
Chris Juraska	Elementary Teacher Member	X			
George Gentile	Community Member		X		
Kari Honea	Elementary Parent		X		
Amy Adams	Secondary Parent	X			
Priscilla Cavazos	Elementary Parent	X			
Sruti Ramachandran	Student (non-voting)	X			
Kathleen Zimmermann	Executive Director	X			
Joey Thompson	Director of Operations	X			
Julie Atchley	Director of Academics	X			
Curtis Wilson	Secondary Principal		X		
Terry Berkenhoff	Elementary Principal	X			
Hweilu Chen	Director of Finance	X			
Amy Elms	Community Outreach Coord		X		
Megan Podd	Secondary Asst. Principal		X		
	Elementary Asst. Principal				
Marcos Diaz	Human Resources Coord	X			
Samantha Gladwell	HRS & Grants Coordinator		X		
Will Jaramillo	Incoming Secondary Principal	X			

Regular Session

1. Approval of Agenda. The Board discussed the agenda for the meeting. Item 6.b.ii. was struck.

David Molina made the motion to accept the minutes as amended
Matt Embry seconded.
The motion passed unanimously.

2. Unfinished Business/Public Comment

- a. Approval of Minutes. The Board discussed the minutes from the meeting of 4/11/19.
Amy Adams made the motion to accept the minutes as presented.
Priscilla Cavazos seconded.
The motion passed unanimously.

- b. Public Comment. Alyssa addressed the Board regarding TCSA advocacy

3. New Business

- a. Discuss selection of new members of the NYOS School Board. Candidates were given an opportunity to speak on their behalf.

4. Executive Session¹

In accordance with the Texas Open Meetings Act §551.074 Tex. Govt. Code, the board entered Executive Session at 6:23 to discuss the appointment of new board members. The Board returned from Executive Session at 6:48.

Board members discussed and voted on the appointment of new board members

David Molina made the motion to accept the results of the Executive Session.
Alyssa Moore seconded.
The motion passed unanimously.

5. Continuation of New Business

Policy Updates. The Board discussed policy 200.020 to 200.060 regarding Financial Operations.

Joey Thompson discussed the policies covered. David Molina recommended a change to the language in sections 200.020 to 200.060. Vote was tabled to wait for edits.

- c. Description. Kathleen Zimmerman presented the results of the staff survey. There was a good response rate. Kathleen shared particular comments from the survey. The comments mentioned a particular need for a better substitute teacher system and a

¹ In accordance with the Texas Open Meetings Act Subchapters D and E of Ch. 551, Tex. Govt. Code, the board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in a closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

better system for utilizing the bus. The survey indicated a need for more technology and space, particularly at the secondary campus.

d. Description. Hweilu Chen presented fundraising report. Fundraising exceeded goals.

e. Executive Director's Update. Kathleen presented information regarding legislation, test results, calendar of events
Kathleen discussed a variety of relevant legislation being considered. Initial test scores improved in 5th grade and went down slightly in 8th grade. Kathleen mentioned end of year activities and celebrations as well as board meetings in June.

6. Committee Updates

a. Matt Embry presented on behalf of the Financial Oversight Committee. Attendance, payroll and cash on hand are steady. Hweilu discussed changes to the operating budget for 2018-2019.

i. David Molina made the motion to approve the amendment to the operating budget for 2018-2019
Amy Adams seconded.
The motion passed unanimously.

ii. Hweilu discussed the initial budget for the 2019-2020 school year.

b. Amy Adams presented on behalf of the Board Development Committee. There is no update.

i. Google training was tabled.
ii. Update on remaining training requirements was struck from the agenda.
iii. David Molina provided an update on the draft of the Board handbook.

Sruti Ramachandran discussed a lack of information and understanding concerning the role of the student representative.

c. Alyssa presented on behalf of the Property Development Committee. Alyssa discussed information concerning the likely budget for the new building. The initial budget is beyond our affordability. A team of stakeholders convened to discuss ways to lower the cost of the project. Additional opportunities for fundraising were discussed. A traffic impact analysis will be conducted as part of the development project. The impact of surrounding neighborhoods and communities was discussed.

d. David Molina presented on behalf of the Compensation Committee. David discussed the uncertainty created by pending legislation. No decisions concerning compensation can be reached until the legislation is finalized and the requirements the legislation creates are clear.

7. The Board discussed items for the agenda for the June 13, 2019 meeting.

- a. Policy 200.020-200.060 will be revisited
- b. Google training will be revisited

- c. Feedback on handbook
- d. Seating new members
- e. Initial budget for 2019-2020
- f. Salary schedule

Adjournment

The meeting was adjourned at 7:42.

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on 5/9/19.
